

# Chapter Launch Guide



## Purpose

Thank you for your interest in developing a regional Cloud Security Alliance chapter. The purpose of this guide is to provide you with an understanding of the CSA chapter structure and a roadmap to get started. In some parts of this guide, we refer to the existing Cloud Security Alliance as CSA Global, to differentiate it from the chapter entity.

Regional chapters are essential to our mission to promote the secure adoption of cloud computing. As such, you can expect strong support from CSA Global, as well as close and regular communications.

Please review the guide, and contact Jim Reavis with questions at [jreavis@cloudsecurityalliance.org](mailto:jreavis@cloudsecurityalliance.org).

## Organization

CSA chapter members are composed primarily of individual members. The CSA chapter must have a minimum of 20 members. These members must already be established as CSA members. The initial members should represent a reasonable effort to include a credible group of cloud security experts for your region, and not simply a group from a single organization that might be seen as purposely excluding other credible experts.

Non-profit organizational entities may be considered to be affiliate members of the CSA chapter, based on a documented relationship that is approved by CSA Global.

For-profit corporations can be considered sponsors of the CSA chapter based upon a documented relationship between the corporation and the CSA chapter. CSA corporate membership does not automatically accrue to CSA chapter sponsors.

The CSA chapter must have a board of a minimum of 5 and maximum of 15 directors from among the individual members. A board seat may not be guaranteed to an affiliate member organization.

It is not a requirement for a CSA chapter to be legal entity.

If a CSA chapter is a legal entity, it must contain appropriate language in its bylaws indicating its compliance with CSA Global bylaws, as well as a Memo of Understanding documenting the relationship with CSA Global.

The CSA chapter will encompass a geographical region that does not overlap with other CSA chapters. CSA chapters can change geographical regions.

The CSA chapter will select an area of interest, in addition to the broad mission to promote secure cloud computing in general. For example, a chapter may decide to have an interest in a particular

technology such as Virtualization, a regional law, or something else. The CSA chapter will document its effort to promote its area of interest on an annual basis.

CSA chapters must have a minimum of 6 meetings annually, and a minimum of one event open to non-members as well as members.

CSA chapters are certified to operate on an annual basis, and are recertified based upon providing an annual report of activities.

CSA chapter activities can be conducted in any language favored by members, however the annual report must be in English.

CSA chapter logos must be approved by CSA Global.

CSA chapters are officially recognized at the CSA Chapter Registry at [www.cloudsecurityalliance.org](http://www.cloudsecurityalliance.org).

## Getting Started

Apply for your CSA chapter as follows:

1. Define your chapter's geographical boundary.
2. Sign up a minimum of 20 members based within the geography. Provide member's name, email address and LinkedIn URL. If a LinkedIn URL is not available, contact CSA Global for an alternative.
3. Select a board of directors from within the initial members based upon a consensus process developed by the members.
4. Select a chapter name with the format Cloud Security Alliance, XXXX Chapter.
5. Send the above application to [chapter-startup@cloudsecurityalliance.org](mailto:chapter-startup@cloudsecurityalliance.org)

Upon receipt of the above documentation, a provisional Chapter will be created as a sub-group within CSA's LinkedIn group, and an announcement of formation will be made. The following steps will then occur:

1. A meeting with a CSA Global designee and a provisional Chapter board member(s) will occur to review the application.
2. The provisional Chapter will document its area of interest.
3. If available, the provisional Chapter logo will be presented to CSA Global for review.
4. An amended application will be submitted to CSA Global.
5. CSA Global will act to approve or deny the application.

6. Upon approval, the CSA will list the CSA chapter at the CSA Chapter Registry at [www.cloudsecurityalliance.org](http://www.cloudsecurityalliance.org), with an official starting date.

## Annual Report

Within 2 months of the chapter anniversary date, an annual report must be submitted to CSA Global. This English language report will include the following:

- Documentation of the chapter meetings.
- Documentation of the annual non-member event.
- Documentation of activities conducted in support of the area of interest.
- Documentation of any changes in the chapter's charter for the coming year, including new areas of interest, changes in the geographical boundaries, changes in legal status, etc.

The chapter will be re-certified for an additional year when the annual report is approved by CSA Global.